
BERNARDO SANTA FE

HOMEOWNERS' ASSOCIATION

C/o Association Management Group
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BOARD OF DIRECTORS MEETING • GENERAL SESSION TUESDAY • MAY 22, 2012 • 2:45 P.M.

AT THE ESCONDIDO CITY LIBRARY
239 S. KALMIA STREET, ESCONDIDO

MINUTES

Approved

NOTICE OF MEETING: Notice of meeting and an agenda for the General Session meeting of the Board of Directors for the Bernardo Santa Fe Homeowners' Association was posted on the community association bulletin board at least four days prior to the meeting held on Tuesday, May 22, 2012 at 2:50 p.m., at the Escondido City Library, 239 S. Kalmia Street in Escondido, California.

ATTENDEES: Dan Conner, Bill Key, Jerry Buck, Jerry Potts were in attendance.

Vanessa Beebe of Association Management Group represented Management.

CALL TO ORDER: Dan Conner officially called the meeting to order at 2:50 p.m.

EXECUTIVE SESSION MEETING REPORT: The Board met in Executive Session prior the General Session meeting and approved the March Executive Session meeting minutes, reviewed the April 2012 delinquent assessment report and reviewed a homeowner's request to reverse a fine.

HOMEOWNER DISCUSSION: There were two (2) homeowners in attendance, who had the opportunity to ask questions and offer comments to the Board.

COMMITTEE REPORTS: Jolind Eckstein who is apart of the welcoming committee attended and briefly updated the Board about her efforts with meeting new homeowner's and leaving information at the homes of new owners.

PROPERTY MANAGEMENT REPORT: Community Manager, Vanessa Beebe, previously provided the Board of Directors with a comprehensive written property management report for their review and consideration. There was general discussion on many of the items recorded, during which the following actions were taken during the meeting:

Approval of Minutes: Upon a motion duly made by Dan Conner and seconded by Bill Key, the Board of Directors unanimously voted to approve the March 27, 2012 General Session Meeting minutes, as submitted.

Approval of Financial Statements: Upon a motion duly made by Jerry Buck and seconded by Dan Conner, the Board of Directors voted unanimously to approve the March and April 2012 financial statements, including the review of bank statement, journal entries and account reconciliations, as submitted, pending CPA review.

Insurance: Upon a motion duly made by Jerry Buck and seconded by Dan Conner, the Board of Directors voted unanimously to approve the insurance renewal with LaBarre / Oksnee and is in compliance with the CA civil code.


DATE OF THE
NEXT MEETING:

The next meeting of the Board of Directors will be held on July 24, 2012 at 2:45 pm at the Escondido Library.

ADJOURNMENT:

There being no further business to come before this Board of Directors, the meeting was officially adjourned at 4:00 p.m.

ATTEST:



SIGNATURE:

7-24-2012
DATE: