

BERNARDO SANTA FE HOMEOWNERS' ASSOCIATION

C/o Association Management Group
Tel: (760) 931-4180 Fax: (760) 931-4188

2131 Las Palmas Drive, Suite A, Carlsbad, CA 92011-1524
Email: amg@sdamg.net

BOARD OF DIRECTORS MEETING • GENERAL SESSION

TUESDAY • MAY 24, 2016 • 2:45 P.M.

AT THE ESCONDIDO LIBRARY
239 S KALMIA STREET, ESCONDIDO

MINUTES

Unapproved

- NOTICE OF MEETING:** Notice of meeting and an agenda for the General Session meeting of the Board of Directors for the Bernardo Santa Fe Homeowners' Association was posted on the community association bulletin board at least four days prior to the meeting held on Tuesday, May 24, 2016 at 2:45 p.m., at the Escondido City Library, 239 S. Kalmia Street in Escondido, California.
- ATTENDEES:** Dan Conner, Ed Perry, Brooks Deegan and Sandy Eischen were attendance. Donna Stevens was unable to attend.
- Sally Hoang of Association Management Group represented Management.
- CALL TO ORDER:** Dan Conner officially called the meeting to order at 2:45 p.m.
- EXECUTIVE SESSION MEETING REPORT:** There was no Executive meeting held this month.
- HOMEOWNER FORUM:** There were three (3) homeowners in attendance who had an opportunity to speak with the Board and make comments and ask questions: Ms. Kim Enderle from 3363 Camino Marzagan is new to the neighborhood and wanted to attend the meeting. Ms. Buckingham at 288 Camino Tablero and her neighbor, Mr. Hofmann at 292 Camino Tablero inquired about the asphalt seal coat work due to the recent damage from a drunk driving accident. The Board informed the owners they are in process of reviewing bids for the work.
- MANAGEMENT REPORT:** Community Manager, Sally Hoang, previously provided the Board of Directors with a comprehensive written property management report for their review and comment. There was general discussion on many of the items recorded, during which the following actions were taken.
- Approval of Minutes:** Upon a motion duly made by Brooks Deegan and seconded by Dan Conner, the Board of Directors voted unanimously to approve the March 22, 2016 General Session meeting minutes as presented.

Approval of Financial Statement: Upon a motion duly made by Ed Perry and seconded by Sandy Eischen, the Board of Directors voted unanimously to approve the March through April 2016 Financial Statements, including the review of bank statements, journal entries and account reconciliations as submitted pending CPA review.

2017 Reserve Study: Upon a motion duly made by Brooks Deegan and seconded by Dan Conner, the Board of Directors voted unanimously to authorize SCT Reserve Consultants to perform the financial update and 2017 Reserve Study for \$500.

Landscape Extra: The Board tabled the request from 295 Camino Tablero (Zink) to install extras on the slope in their backyard and requested management reach out to the owners to inspect the slope on the June walkthrough. The Board will assess the dying pepper tree on the slope as well.

Fencing: Homeowners have been sent notices regarding repair for wrought iron fencing. Bids to repair common area fencing will be presented next month.

Stucco Painting: Upon a motion duly made by Ed Perry and seconded by Brooks Deegan, the Board of Directors voted unanimously to approve a proposal from Rescom Maintenance to repaint the common area stucco walls along Via Rancho Parkway for \$7,598.

Homeowner Feedback: The Board reviewed homeowner comments regarding the proposed changes to the Landscape Standards Policy and supplemental Waterwise planting Policy and agreed there are some minor changes needed before finalization.

House Painting Policy: The Board requested a house painting policy draft to assist owners wishing to repaint understand the process of approval.

DATE OF THE NEXT MEETING:

The next meeting is of the Board of Directors is scheduled for Tuesday, August 9, 2016 at 2:45 p.m. at the Escondido City Library, 239 S. Kalmia Street in Escondido, California.

ADJOURNMENT:

There being no further business to come before this Board of Directors, the General Session Meeting for the Bernardo Santa Fe Homeowners Association was officially adjourned at 3:57 p.m.

ATTEST:

SIGNATURE:

DATE: