

BERNARDO SANTA FE HOMEOWNERS' ASSOCIATION

C/o Association Management Group
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BOARD OF DIRECTORS MEETING • GENERAL SESSION

THURSDAY • MAY 25, 2017 • 5:00 P.M.

AT OAKMONT OF ESCONDIDO HILLS
3012 BEAR PARKWAY SOUTH, ESCONDIDO

MINUTES

- NOTICE OF MEETING:** Notice of meeting and an agenda for the General Session meeting of the Board of Directors for the Bernardo Santa Fe Homeowners' Association was posted on the community association bulletin board at least four days prior to the meeting held on Thursday, May 25, 2017 at 5:00 p.m., at Oakmont of Escondido Hills, 3012 Bear Parkway South, Escondido.
- ATTENDEES:** Dan Conner, Ed Perry and Jerry Potts were in attendance. Sandy Eischen was unable to attend.
- Arien Tujague of Association Management Group represented Management.
- There were two (2) homeowners in attendance from one home.
- Anita and Larry Palmer of 3318 Camino Marzagan
- CALL TO ORDER:** Dan Conner officially called the meeting to order at 4:50 p.m.
- EXECUTIVE SESSION
MEETING REPORT:** Arien Tujague gave the Executive Session meeting report, indicating the board met in Executive Session prior to the General Session and took the following actions: approved minutes of the March 23, 2017 Executive Session meeting, reviewed delinquent assessments, held a hearing to show cause for an unresolved rule violation and reviewed the log of outstanding rules violations.
- HOMEOWNER FORUM:** There were two homeowners, representing one home, in attendance who had an opportunity to speak with the Board.
- Palmer, 3318 Camino Mazargan,** brought up concerns about a neighbor who was observed driving recklessly in the community and revisited the topic of speeding downhill on Camino Marzagan, which they feel has become a substantial hazard. The Board informed the homeowners that they were looking into the cost of a solar powered radar sign which tell people how fast they are driving.

MINUTES

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**MANAGEMENT
REPORT:**

Community Manager, Arien Tujague, previously provided the Board of Directors with a comprehensive written property management report for their review and comment. There was general discussion on many of the items recorded, during which the following actions were taken.

Approval of Minutes: Upon a motion duly made by Dan Conner and seconded by Jerry Potts, the Board of Directors voted unanimously to approve the Mar 23, 2017 General Session minutes, as submitted.

Approval of Financial Statement: Upon a motion duly made by Jerry Potts and seconded by Ed Perry, the Board of Directors voted unanimously to approve the March and April 2017 financial statements, including the review of bank statement and account reconciliations and journal entries, as submitted, pending CPA review.

Architectural Requests: Management inquired as to the status of three pending architectural applications. Dan Conner stated that he believed they were all approved but that Sandy Eischen would have copies of the signed approvals.

Montclair Speed Bump Update: Management updated the Board that, at last word, Montclair had sent out ballots for homeowner vote on the speed hump installation but that no further action had been taken as of the meeting. The Board revisited the idea of a solar powered sign that displays someone's speed and requested a proposal for installing one on the downhill side of Camino Marzagan where the speed limit sign is already placed. Management was directed to obtain proposals for review at the July Board meeting.

Property Insurance: Upon a motion duly made by Jerry Potts and seconded by Ed Perry, the Board voted unanimously to memorialize approval of the Association insurance renewal at a cost of \$3398.

Annual Meeting: Upon a motion duly made by Jerry Potts and seconded by Ed Perry, the Board voted unanimously to appoint community manager Arien Tujague as Inspector of Elections for the upcoming Annual Meeting and Election of Directors.

Landscape Maintenance: Jerry Potts indicated that several years prior, magnolia trees were planted at the top and bottom of the Via Ribera slope. He noted that the trees at the bottom of the slope don't seem to be thriving nearly as much as those on the top of the slope and asked if an arborist could look into why that would be.

Landscape Extras: Upon a motion duly made by Dan Conner and seconded by Jerry Potts, the Board of Directors voted unanimously to accept proposal 02 from Green Valley, as follows:

#02: For removal of four (4) dead trees, at a cost of \$600.

Sidewalk Repairs: The Board discussed the boundaries with Montclair and determined that there was a small area that was not addressed that should be included in Bernardo Santa Fe's sidewalk maintenance. This area will be re-bid for grinding.

Entry Gate Repairs: Upon a motion duly made by Dan Conner and seconded by Ed Perry, the Board of Directors voted unanimously to memorialize approval of two gate repairs at a total cost of \$1191.

Gate Maintenance Agreement Renewal: Upon a motion duly made by Jerry Potts and seconded by Ed Perry, the Board voted unanimously to renew the gate maintenance agreement at a cost of \$262 per bi-monthly service.

Color Schemes: The Board indicated that there should be a list of the color scheme sequence in archives. Management indicated that they will look again.

DATE OF THE NEXT
MEETING:

The next meeting of the Board of Directors is scheduled for July 27, 2017 at 5:00 p.m. at Oakmont of Escondido Hills, 3012 Bear Parkway South, Escondido.

ADJOURNMENT:

There being no further business to come before this Board of Directors, the General Session Meeting for the Bernardo Santa Fe Homeowners Association was officially adjourned at 5:45 p.m.

ATTEST:

SIGNATURE:

DATE: