
BERNARDO SANTA FE

HOMEOWNERS' ASSOCIATION

C/o Association Management Group
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BOARD OF DIRECTORS MEETING • GENERAL SESSION

THURSDAY • MARCH 22, 2018 • 5:00 P.M.

AT OAKMONT OF ESCONDIDO HILLS
3012 BEAR PARKWAY SOUTH, ESCONDIDO

MINUTES

- NOTICE OF MEETING:** Notice of meeting and an agenda for the General Session meeting of the Board of Directors for the Bernardo Santa Fe Homeowners' Association was posted on the community association bulletin board at least four days prior to the meeting held on Thursday, March 22, 2018 at 5:00 p.m., at Oakmont of Escondido Hills, 3012 Bear Parkway South, Escondido.
- ATTENDEES:** Dan Conner, Jerry Potts, George Khoury and Sandy Eischen were in attendance. Ed Perry was unable to attend.
- Cleo Tujague of Association Management Group represented Management.
- There were two (2) homeowners in attendance, representing one home.
- Larry and Anita Palmer of 3318 Camino Marzagan
- CALL TO ORDER:** Dan Conner officially called the meeting to order at 4:55 p.m.
- EXECUTIVE SESSION MEETING REPORT:** Cleo Tujague gave the Executive Session meeting report, indicating the board met in Executive Session prior to the General Session and took the following actions: approved minutes of the January 18, 2018 Executive Session meeting, reviewed delinquent assessments, and reviewed the log of outstanding rules violations.
- HOMEOWNER FORUM:** There were two homeowners in attendance who had an opportunity to speak with the Board. Their comments included but were not limited to the persistence of a few vehicles in the community speeding despite the speed limit solar signs.
- MANAGEMENT REPORT:** Community Manager, Cleo Tujague, previously provided the Board of Directors with a comprehensive written property management report for their review and comment. There was general discussion on many of the items recorded, during which the following actions were taken.

Approval of Minutes: Upon a motion duly made by George Khoury and seconded by Dan Conner, the Board of Directors voted to approve the January 18, 2018 General Session meeting minutes, as submitted, by majority vote. Jerry Potts abstained due to his absence from the January meeting.

Approval of Financial Statement: Upon a motion duly made by Sandy Eischen and seconded by Jerry Potts, the Board of Directors voted unanimously to approve the January and February 2018 financial statements, including the review of bank statement and account reconciliations and journal entries, as submitted, pending CPA review.

Budget: The Board discussed the negative equity at the fiscal year end for 2017 and the need for a dues increase for fiscal year 2019. Dan Conner requested that discussion of the budget and anticipated increase be on agenda for every meeting agenda this fiscal year.

Year End Financial: Upon a motion duly made by Jerry Potts and seconded by Sandy Eischen, the Board of Directors voted unanimously to approve the 2017 Year End financial statement as prepared by the Association CPA, with authorization to mail to the members in accordance with Civil Code Requirements.

Reserve Investment Recommendation: Upon a motion duly made by Jerry Potts and seconded by Sandy Eischen, the Board of Directors voted unanimously to approve the reserve investment recommendation, as submitted.

Meetings Schedule: The schedule of Board meetings for the remainder of 2018 is as follows:

May 24, 2018
July 26, 2018
September 27, 2018 (Annual Mtg. and Election of Directors)
November 29, 2018

Homeowner Requests: The Board reviewed a request submitted by Joan Buckingham of 288 Camino Tablero to install a "No Soliciting" sign at the Del Lago entry gate to deter solicitors disturbing homeowners or leaving cards and flyers on the homes. Upon a motion duly made by George Khoury and seconded by Jerry Potts, the Board of Directors voted unanimously to approve purchase and installation of one "No Soliciting" sign at the Del Lago entry gate, to match the style and dimensions of the sign on the Montclair gate on Camino Del Postigo.

Landscape Extras: Upon a motion duly made by Jerry Potts and seconded by George Khoury, the Board of Directors voted unanimously to approve the two proposals submitted by the landscape company (for removal of three at risk trees on an HOA access slope between 3325 and 3335 Camino Marzagan and to install ground cover to fill bare areas at a total cost of \$2052.

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Tree Trimming: The Board briefly discussed some trees that were improperly trimmed during the tree program and the meeting with the landscapers to assure better oversight by the licensed arborist in future years' trimming.

Gate Repair: Upon a motion duly made by Jerry Potts and seconded by George Khoury, the Board of Directors voted unanimously to memorialize approval of the gate repairs at a cost of \$391.

DATE OF THE NEXT
MEETING:

The next meeting of the Board of Directors is scheduled for May 24, 2018 at 5:00 p.m. at Oakmont of Escondido Hills, 3012 Bear Parkway South, Escondido.

ADJOURNMENT:

There being no further business to come before this Board of Directors, the General Session Meeting for the Bernardo Santa Fe Homeowners Association was officially adjourned at 5:50 p.m.

ATTEST:


SIGNATURE:

5/31/18
DATE: